



TOASTMASTERS

PATHWAYS

— learning experience —

PATHWAYS

Preparation for Pathways

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Session Content

Club Email Address

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Membership Forms

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Club Email Address

Club Email Address

- ▶ Toastmasters International has asked all clubs to update their email address on the Toastmasters International website.
- ▶ This email address is under Club Central, and club contract and meeting information.
- ▶ Updates to the email address can take 24 hours to complete.



WHERE LEADERS ARE MADE

Welcome, Brent



Logout

Find a Club

Start a Club

Contact Us

Search



FIND A CLUB

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Leadership Central

Club Central
Club Officer Tools
Legal and Tax Compliance
Eligibility Assistant

District Central
District Leader Tools
The Leader Letter
Region Advisor

Distinguished Performance Reports
Governing Documents
Month-End Closing Dates
Region Realignment 2018

Club Administration



Club Officer Assignment

Review, update and assign club officers



Club Demographics

Review and update your club's mailing address, officer terms and club preferences



Club Financials

Review club receipts and statements



Distinguished Performance Report

Review your club's Distinguished Performance Report



Club Achievements

Review and print club awards and achievements



Eligibility Assistant

Verify member eligibility for speech contests and proxy assignments



Club Contact and Meeting Information

Review and update club contact information, meeting schedule and location



Addendum of Standard Club Options

Review, update and print Addendum of Standard Club Options



Administrative Reports


View and print reports on current and historical club information

| CLUB CONTACT AND MEETING INFORMATION

Contact Phone

Website

Email



Facebook

Club Email Address

- ▶ You can only use one email address but it must serve two purposes.
 - It will be a single point of contact for anyone who finds your club on the TI website and wants to email you.
 - It will be the email address that Base Camp sends email to and must be able to reach the Base Camp Managers (President, VPE, and Secretary).

Club Email Address

- ▶ If you use Free Toast Host for your club website, they have an easy solution to this single email dilemma, how one email address can go to multiple people.
- ▶ If you do not use Free Toast Host then you must find your own solution or create and share a single email account among multiple club officers.

Club Email Address

► For Free Toast Host users you can use any of these email addresses associated with your website as your contact email address.

- contact-#####@toastmastersclubs.org (or contact@customdomain.org)
> **When enabled in the Email and Contact Forms Module**
- saa-#####@toastmastersclubs.org (or saa@customdomain.org)
- secretary-#####@toastmastersclubs.org (or secretary@customdomain.org)
- treasurer-#####@toastmastersclubs.org (or treasurer@customdomain.org)
- vppr-#####@toastmastersclubs.org (or vppr@customdomain.org)
- vpm-#####@toastmastersclubs.org (or vpm@customdomain.org)
- vpe-#####@toastmastersclubs.org (or vpe@customdomain.org)
- president-#####@toastmastersclubs.org (or president@customdomain.org)

Club Email Address

- ▶ If you use a Free Toast Host email address then incoming email will be filtered as follows.
 - Base Camp Emails will go to the Base Camp Managers – President, VPE, Secretary
 - Non Base Camp Emails will go to the email address as listed.

Club Email Address

► For example: Club #123

- President – Sally
 - VPE – Tom
 - VPM – Pam
 - Secretary – Mike
 - Member – Jill
 - Guest – Jake
 - Email used VPM-123@toastmastersclubs.org
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- If guest, Jake, emails the club his email is not from Base Camp and his email will go to the VPM, Pam.
 - If member, Jill, completes Level 1 in Base Camp, that will generate a Base Camp email which will go to the club email address and get filtered, it will not go to the VPM, Pam but will be rerouted to the President, Sally, VPE, Tom, and Secretary, Mike.

Member Login

Member Login

- ▶ It is encouraged that all members login to the Toastmasters International website prior to the launch of Pathways to make sure they have established a login.
- ▶ If a member does not have an email address on file with TI or needs to change their email address they can call TI to update their information.
- ▶ Members should review their member profile for accuracy and completeness of information.

Membership Forms

Membership Forms

- ▶ New membership forms are included on the USB drive with your Pathways welcome kits.
- ▶ The new forms will be used once Pathways launches.
- ▶ Print forms in advance so you are ready to switch to the new forms when we launch and discard all old forms once we switch over.

Pathways Website

Pathways Website

- ▶ Encourage members to learn more about Pathways by visiting the Toastmasters International website and viewing the Pathways website.
- ▶ <https://www.toastmasters.org/pathways-overview>

Ice Breaker Demo

Ice Breaker Demo

- ▶ A live demonstration of the Ice Breaker project was conducted. Members can view the Ice Breaker project themselves at the following link.
- ▶ <https://www.toastmasters.org/pathways-overview>

